CHD 208 : ADMINISTRATION OF CHILD DEVELOPMENT PROGRAMS

This course includes appropriate administrative policies and procedures relevant to preschool programs. Topics include local, state, and federal regulations, budget planning, record keeping, personnel policies and parent involvement. On completion, students should be able to identify elements of a sound business plan, develop familiarity basic record-keeping techniques, and identify elements of a developmentally appropriate program.

Credits 3
Lecture Hours 3
Lab Hours 0